



# St. JOSEPH DENTAL COLLEGE

(A Post Graduate Dental Institute)

Duggirala, ELURU - 534 003, Eluru Dt., A.P., INDIA

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## **ROLES & RESPONSIBILITIES OF** **PURCHASE AND CONDEMNATION COMMITTEE**

- To get the indents from the departments.
- To get quotations from the vendors.
- To analyze quotations provided by the vendors.
- To finalize and issue the purchase order.
- To prepare annual budget.

**Dr. N. SLEEVA RAJU**  
Principal

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