



# St. JOSEPH DENTAL COLLEGE

(A Post Graduate Dental Institute)

Duggirala, ELURU – 534 003, Eluru Dt., A.P., INDIA

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Date: 15-07-2024

## REQUISITION LETTER

From,

Dr. Aravind Kumar. P (Professor, Department of Periodontics),  
Program Coordinator.

To,

Dr. N. Sleeva Raju,  
The principal.

**SUBJECT:** Request for conducting a PERSONALITY AND PROFESSIONAL DEVELOPMENT course for Interns.

Dear Principal,

I am writing to request approval for conducting a PERSONALITY AND PROFESSIONAL DEVELOPMENT course for Interns students on 23/07/24 to 26/07/24. This course aims to enhance their professional interactions and patient communication. Your support in schedule and facilitating this initiative would be greatly appreciated.

Thanking you sir,

With Regards,

Dr. Aravind Kumar .P

Dept. of periodontia  
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Duggirala, ELURU - 534003