



St. JOSEPH DENTAL COLLEGE

(A Post Graduate Dental Institute)

Duggirala, ELURU – 534 003, Eluru Dt., A.P., INDIA

☎ : +91 08812 – 277583, Fax : +91 08812 - 277767

Date: 02-04-2025

REQUISITION LETTER

From,
Dr. Aravind Kumar. P (Professor, Department of Periodontics),
Program Coordinator,

To,
Dr. N. Sleeva Raju,
The principal.

SUBJECT: Request for conducting GRANT WRITEUP PROTOCOL course for PG Students.

Dear Principal,

I am writing to request approval for conducting a program on GRANT WRITEUP PROTOCOL for PG Students on 08/04/25 to 11/04/25. This program intends to equip them with essential coping skills for their academic and personal challenges. Your support in schedule and facilitating this initiative would be greatly appreciated.

Thanking you sir,

With Regards,
Dr. Aravind Kumar . P