



# **St. JOSEPH DENTAL COLLEGE**

(A Post Graduate Dental Institute)  
Duggirala, ELURU – 534 003, Eluru Dt., A.P., IN

## **CRITERIA VI**

### **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

#### **KEY INDICATORS**

**6.1 Institutional Vision and Leadership**

**6.2 Strategy Development and Deployment**

**6.3 Faculty Empowerment Strategies**

**6.4 Financial management and Resource mobilisation**

**6.5 Internal Quality Assurance System**

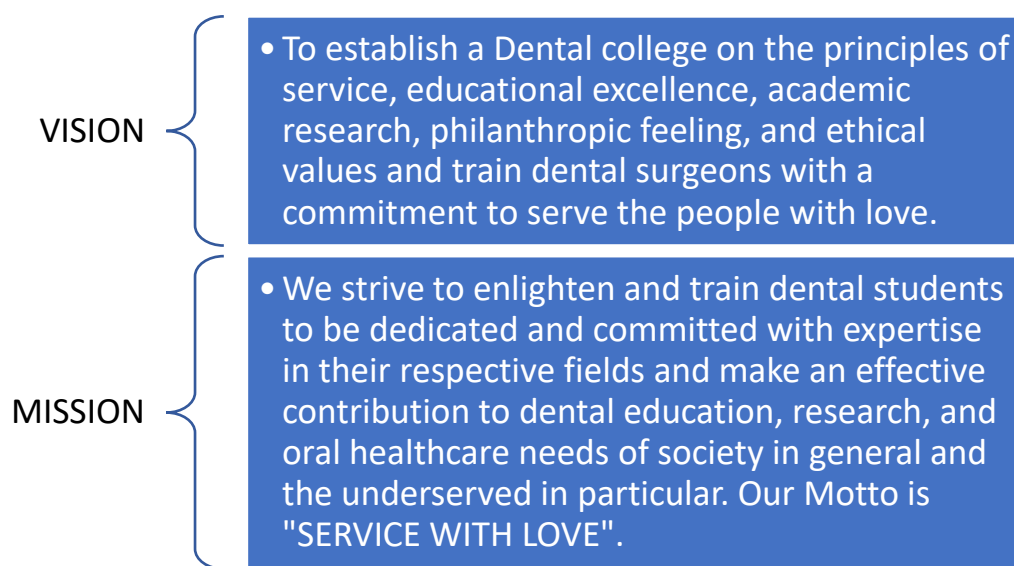


# St. JOSEPH DENTAL COLLEGE

(A Post Graduate Dental Institute)  
Duggirala, ELURU – 534 003, Eluru Dt., A.P., IN

## 6.1 Institutional Vision and Leadership

**6.1.1 The Institution has clearly stated vision and mission which are reflected in its academic and administrative governance.**



### OBJECTIVES:

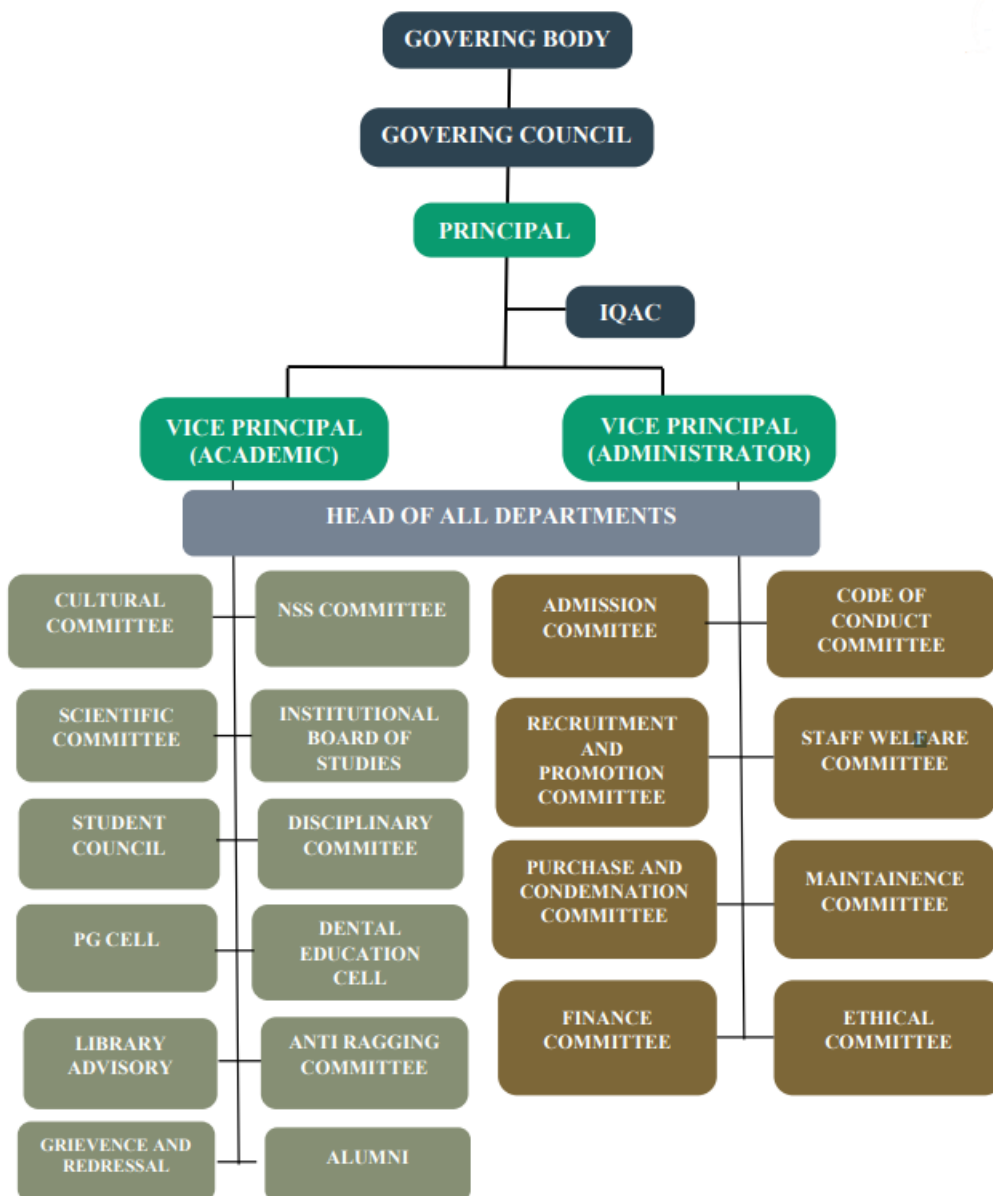
- \* To inculcate in students a quest for knowledge and excellence in dental health education.
- \* To serve the oral health care needs of the people with compassion irrespective of religion, caste and creed.
- \* To inculcate in students' moral values so as to help the lead a principled life of honesty and integrity.
- \* To help the students acquire procedural skills and competency in clinical dentistry and keep abreast with the latest dental research and technology.



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**6.1.2 Effective leadership is reflected in various institutional practices such as decentralization and participative management.**





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The Institutional has well defined organizational structure, Statutory Bodies/committees of the College with relevant rules, norms and guidelines along with Strategic Plan effectively deployed.

## ST. JOSEPH DENTAL COLLEGE & HOSPITAL, ELURU

### PROCEEDINGS OF THE SECRETARY & CORRESPONDENT

Present: Rev. Fr. G. Moses

Procs No. SJDC/IEC/Renl/2021-22

Date: 15.10.2021

**Sub:** SJDC, Eluru-ACADEMIC-Extension of the existing Institutional Ethical Committee of St. Joseph Dental College & Hospital-Orders issued.

**Ref:** Procs. No. SJDC/IEC/2019-20 dated 15.10.2019.

#### ORDER:

The 2 year tenure/term of office of the existing Institutional Ethical Committee of St. Joseph Dental College & Hospital is expiring 01.11.2021.

Hence, having taken necessary consensus from the Chairman and Members, the Management is pleased to issue **EXTENSION ORDERS** to the existing Committee by retaining the same officials as indicated below:-

1. Mr. R. Surya Rao, M.A. (Pol), M.A. (Pub. Adm.), Retd. Principal, C.R. Reddy Degree College, Eluru, Renowned Social Worker, <b>And</b> Hon'ble Member of the State Legislative Council, Govt. of Andhra Pradesh H. No. 27-1-18, 8 <sup>th</sup> line, Srinivasa Nagar, Eluru-534 007, W.G. Dist.	-	Chairman
2. Dr. N. Sleeva Raju, MDS		



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- INTERNAL QUALITY ASSESSMENT CELL
- SJDC ALUMNI ASSOCIATION COMMITTEE
- NSS COMMITTEE
- STAFF WELFARE COMMITTEE
- DENTAL EDUCATION CELL
- PARENT TEACHER ASSOCIATION AND MENTOR PROGRAMME COMMITTEE
- HOSTEL COMMITTEE
- LIBRARY ADVISORY COMMITTEE
- WOMEN GRIEVANCE REDRESSAL COMMITTEE
- COLLEGE GRIEVANCE REDRESSAL COMMITTEE

- CODE OF CONDUCT COMMITTEE
- ADMISSION COMMITTEE
- RECRUITMENT AND PROMOTION COMMITTEE
- CULTURAL COMMITTEE
- SCIENTIFIC COMMITTEE
- PURCHASE AND CONDEMNATION COMMITTEE
- INSTITUTIONAL BOARD OF STUDIES
- WOMEN EMPOWERMENT CELL
- STUDENT COUNCIL
- FINANCE COMMITTEE
- MAINTAINENCE COMMITTEE
- ETHICAL COMMITTEE
- ANTI-RAGGING COMMITTEE

## **ROLES & RESPONSIBILITIES OF PURCHASE AND CONDEMNATION COMMITTEE**

- To get the indents from the departments.
- To get quotations from the vendors.
- To analyze quotations provided by the vendors.
- To finalize and issue the purchase order.
- To prepare annual budget.

## **ROLES & RESPONSIBILITIES OF SCIENTIFIC COMMITTEE**

- Ensure that scientific and clinical content in the undergraduate curriculum is up-to-date, evidence-based, and relevant.
- Work on integrating research and scientific principles into the teaching modules.
- Provide guidance and mentorship to students interested in research, helping them develop their research skills and interests.
- Plan and coordinate scientific conferences, seminars, and workshops that provide undergraduates with exposure to the latest research and advancements in dentistry.
- Organize and manage research competitions, poster presentations, and paper presentations for students.
- Ensure students have access to scientific journals, databases, and other resources needed for research.
- Assess and review research projects and scientific papers submitted by students for conferences or publications.
- Foster relationships with other institutions, research organizations, and professionals to create opportunities for students.
- Ensure that the research and scientific activities undertaken by students adhere to high academic and ethical standards.
- Maintain records of scientific activities, research projects, and student participation

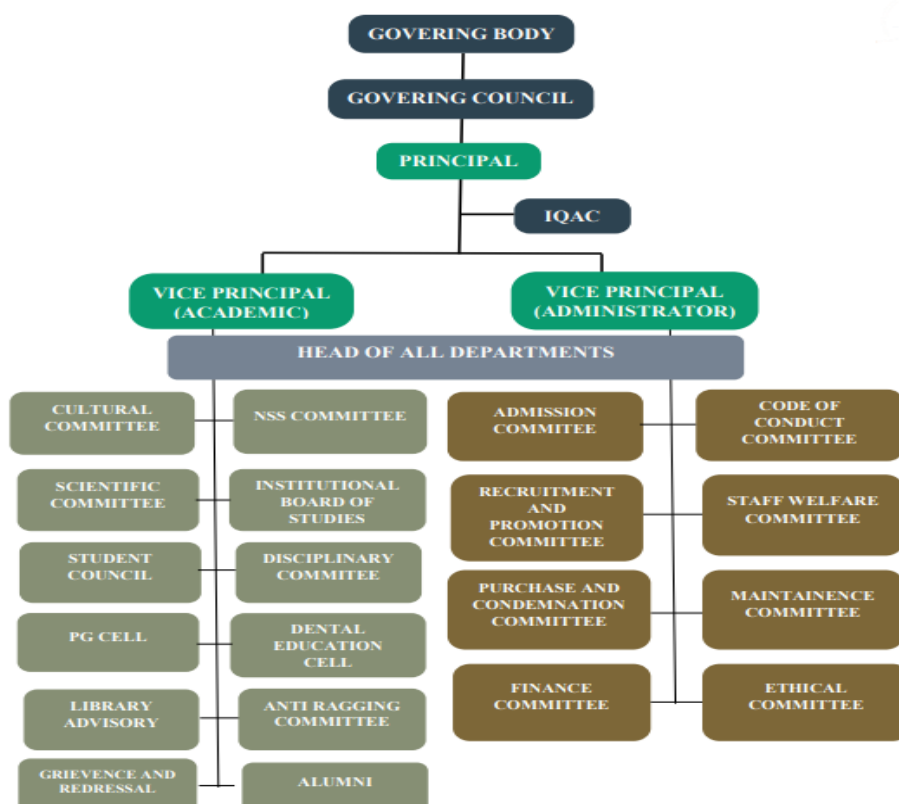


# St. JOSEPH DENTAL COLLEGE

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## 6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT

**6.2.1 The Institutional has well defined organizational structure, Statutory Bodies/committees of the College with relevant rules, norms and guidelines along with Strategic Plan effectively deployed**





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Date: 22.01.2024

I am herewith re-constituting the **Internal Quality Assessment Cell** with the following members. The Functions & Responsibilities of the Cell are enclosed.

## **INTERNAL QUALITY ASSESSMENT CELL**

Sl. No		NAME	DESIGNATION
1	Chairperson	Dr. Sleeveva Raju. N.	Principal
2	Member of Management	Rev. Fr. Moses. G.	Secretary & Correspondent
3	Member of Management	Rev. Fr. P. Bala	Vicar General of Eluru Diocese
4	Co-Ordinator	Dr. Anuradha. A.	Vice principal (Academics)
5	Member	Dr. Muthyala Pavan Sandhya	Professor & HOD
6	Member	Dr. Aron Arunkumar Vasa	Professor & HOD
7	Member	Dr. M. Srinivasa Raju	Professor & HOD
8	Member	Dr. Vamsi Krishna Reddy. D.	Professor & HOD
9	Member	Dr. Srinidhi. V.B.	Professor & HOD
10	Member	Dr. Aravind Kumar. P.	Professor & HOD
11	Member	Dr. Chakrapani. N.	Professor & HOD
12	Member	Dr. Sitarama Prasad Kasina	Professor & HOD
13	Members of Administrative staff	Mr. Kuraku Murali Krishna	Office Admin
14	Members of Administrative staff	Mr. Y.V. Ramji Siddhartha	Human Resource Manager
15	Members of Administrative staff	Mr. K.N.V. Ravi Kumar	Internal Auditor
16	Student Member	PG representative – Male -1	
17	Student Member	PG representative – Female -1	
18	Student Member	UG representative – Male -1	
19	Student Member	UG representative – Female -1	
20	Stake holder	S. Joseph	Parent
21	Stake holder	Kothapalli Lalitha Kumari	K. Venkateswara Rao

Copy to: All the Members

  
**Dr. N. SLEEVA RAJU**  
Principal  
St. Joseph Dental College  
Duggirala, Eluru-534 003  
Eluru Dist., A.P., INDIA

Well defined  
organizational  
structure.

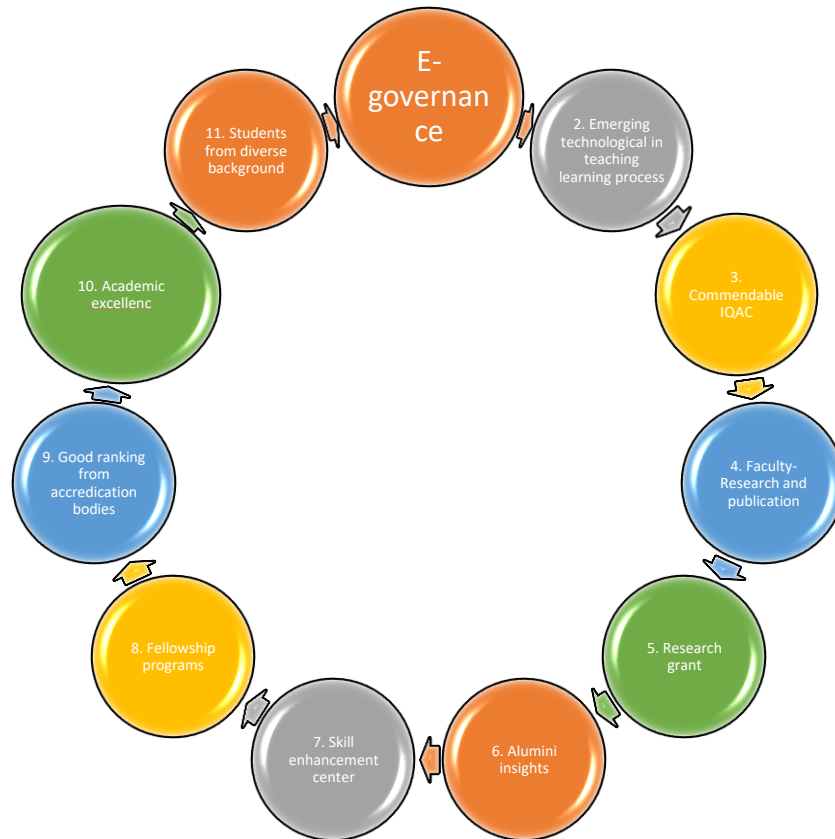
Clear strategic plan

Vision and mission  
of the institution  
has been created by  
valuable inputs of  
the stake holders



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# St. JOSEPH DENTAL COLLEGE

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## MINUTES OF THE INSTITUTIONAL BOARD OF STUDIES

LOCATION: BOARD ROOM

DATE: 23-08-2023

TIME: 10:00AM

### AGENDA

1. To prepare academic calendar, time table, teaching and internal assessment examination schedule for UG and PG programs.
  2. To finalise the dates for the orientation program for the newly admitted BDS and MDS students.
  3. To finalise the schedules of synopsis review committee and institutional ethics committee meetings.
  4. To discuss and approve the various programs suggested by Dental Education Cell.
  5. To discuss regarding interdepartmental and interdisciplinary courses.
  6. To discuss about actions to be taken on feedback from various stakeholders.
  7. To discuss schedule of parent teacher meetings.
  8. To discuss about research grants.
  9. To discuss regarding MOU with other academic institutions.
  10. To discuss about the basic life support (BLS) hands on program for the faculty and UG students.
  11. To discuss about implantology module.
  12. To discuss academic grievances' if any. 13. Any other matter with the permission of the chair.
- 6.2.2 Implementation of e-governance in areas of operation



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## EXAMINATION

## STUDENT ADMISSION AND SUPPORT

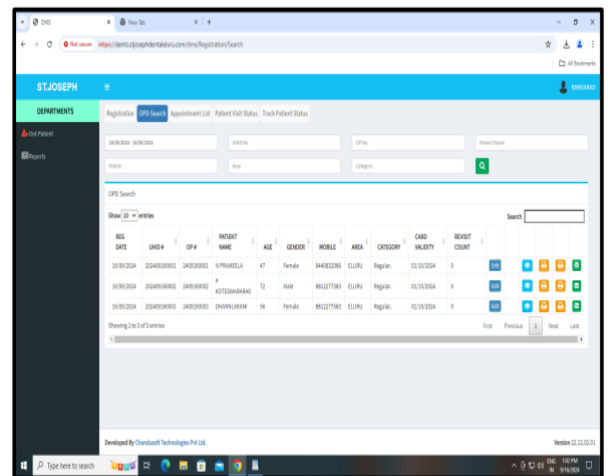
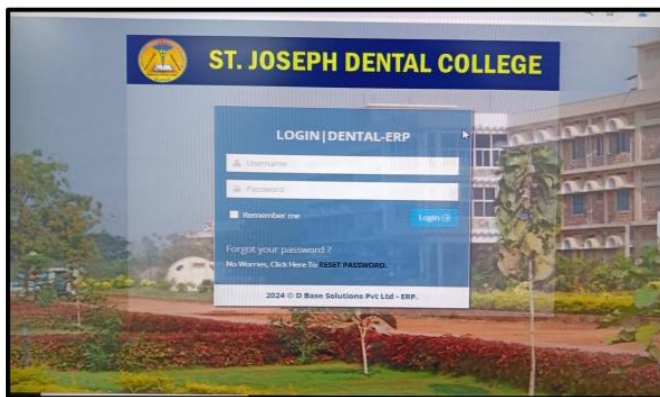
## ACADEMIC PLANNING AND DEVELOPMENT

## FINANCE AND ACCOUNTS

## ADMINISTRATION

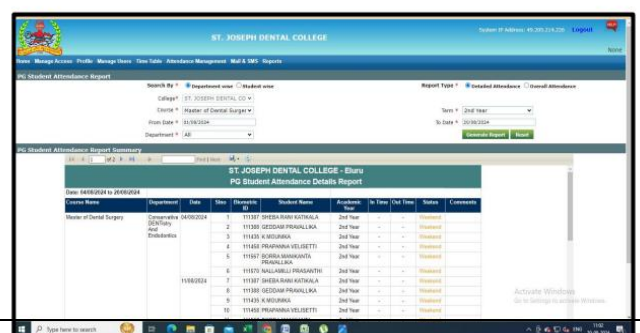
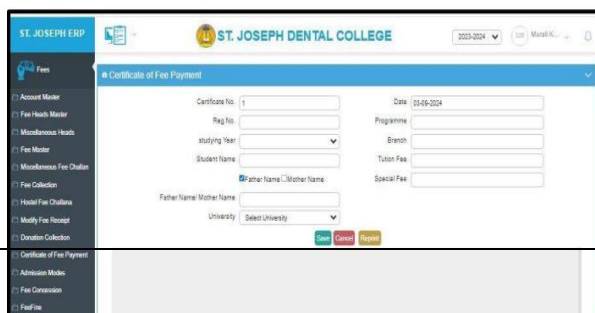
## OPD SEARCH

## ERP



## FEE PAYMENT

## PG STUDENT ATTENDANCE REPORT





# St. JOSEPH DENTAL COLLEGE

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## **E-GOVERNANCE POLICY**

### **Scope:**

The scope of this policy extends to the following areas:

- Academic Planning
- Administration
- Accounts and Finance
- Student Admission & Support
- Examinations
- Library
- ICT Infrastructure

### **Objectives:**

- E-governance will be implemented into every aspect of the institutions operations to create a more straightforward and effective system of governance
- To promote transparency and accountability in all college operations
  - To facilitate rapid and simple information access
- To set up our classroom with smart boards, projectors, desktops ,laptops and other ICT tools
- To establish a fully automated Library.

### **Policy**

The college will use e – governance in all areas of functioning, including teaching, administration ,admission , library ,etc accounts . the policy's structure and design aim to make every function accountable and transparent



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## TAX INVOICE

TO  
St. Joseph Dental College & Hospital  
Eluru, Andhra Pradesh, 534003  
Client GST # : NA

INVOICE DATE : 14 - 01 - 2024  
INVOICE # : CSOFT-001-2024-25  
P O / ORDER # : 001/2024-25  
P O Date : 03/01/2024  
PAYMENT TERMS : One Time Payment

CONTACT NAME : Dr. Sleevaraju Principal

SL	DESCRIPTION	HSN Code	UNIT Price	QTY	CGST 9%	SGST 9%	IGST 18%	TOTAL (RS)
1	DIMS Software with unlimited user licences and free customization as per the client requirements	998314	250000	1	-	-	45000	295000
TOTAL AMOUNT			250000	1	-	-	45000	295000
Two Lakh Ninety Five Thousand Only								

CIN : U85100KA2011PTC061786  
GSTIN : 29AACCH8169A1ZJ  
PAN : AACCH8169A

For CSOFT Healthcare Solutions Pvt Ltd

**BANK DETAILS:**  
CSOFT Healthcare Solutions Private Limited,  
Account # 0149711027,  
Kotak Mahindra Bank Ltd.  
Branch : HSR Layout, Bangalore,  
IFSC Code: KKBK0008072

Authorized Signatory



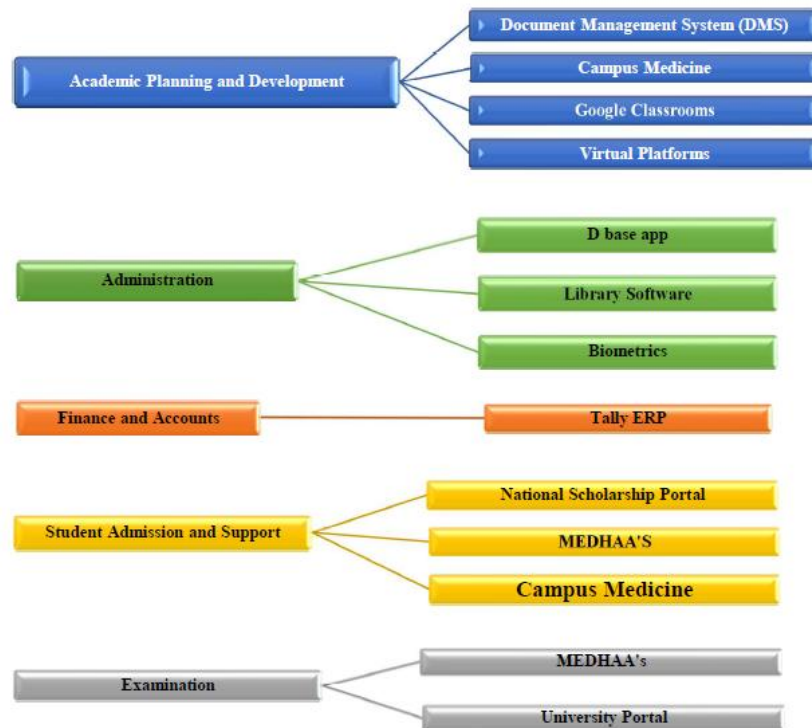


# St. JOSEPH DENTAL COLLEGE

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## E-GOVERNANCE ARCHITECTURE DOCUMENT

E - G O V E R N A N C E  
A R C H I T E C T U R E  
D O C U M E N T





# St. JOSEPH DENTAL COLLEGE

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## 6.3 FACULTY ENPOWERMENT STRATEGIES

### 6.3.1

#### WELFARE MEASURES FOR TEACHING STAFF

**Immunization of teaching staff:** Employees who are at risk of acquiring Hepatitis B while performing duties are immunized with Hepatitis B vaccine as a welfare measure.

**Free Accommodation:** Some of the teaching staff are provided with incampus accommodation.

**Rewards & Recognition:** Rewards and Recognition practices are available to encourage teaching faculty whose performance is outstanding either individually or through a team that contributes to the overall objectives of the organization.

**Salary advance:** Salary advance facility can also be availed by the faculty in need.

**Leave policy:** All cadre of the staff can avail 40 leaves per year. 10 days of special leaves can be availed to attend conferences. Female teaching faculty can avail maternity leave for a period of 3 month. Special leaves are also sanctioned for self/ children marriages

**Dental treatments:** SJDC offers up to 100% concession in all dental treatments for teaching staff except in cosmetic and implant treatments.

**Dental Education for children:** Children of teaching staff studying in SJDC can avail concession in the annual fee of BDS and MDS courses

**Health and fitness:** Gym facilities were available at free of cost to all faculties. SJDC organizes yoga and wellness programme for the entire faculty to ensure good health and fitness. Indoor and outdoor sports facilities are available to all staff. Spiritual support is also provided in the institution.

**Library:** All teaching staff have free access to national and international journals and online resources. SJDC also provides free access to Digital library and e-books.

**Canteen and Food Centre:** Access to mess and canteen facility is available to all faculties at subsidized prices.

**Faculty Development Programs (FDP) Financial Support:** In house FDP are organized every year to enhance clinical and technical skills of the staff. Financial support for faculty members is also provided to attend state, national, and international-level conferences/ workshops/ seminars/ CDE programs

#### WELFARE MEASURES FOR NON-TEACHING STAFF

**PF & OTHER INSURANCE SCHEMES:** All non-teaching staff are extended with welfare benefits of Contributory provident fund, gratuity, ESI and other insurance scheme as may be applicable in accordance with law



# St. JOSEPH DENTAL COLLEGE

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**Immunization of Non-teaching staff:** Employees who are at risk of acquiring Hepatitis B while performing duties are immunized with Hepatitis B vaccine as a welfare measure.

**Free Accommodation:** Some of the non teaching staff are provided in campus accommodation

**Salary advance:** Salary advance facility can also be availed by the faculty in need

**Leave policy:** All cadre of the non-teaching staff can avail 12 casual leaves and 12 sick leaves per year. Maternity leave for a period of 3 month can be availed. Special leaves are also sanctioned for self/children marriages

**Dental treatments:** SJDC offers up to 100% concession in all dental treatments for non teaching staff except in cosmetic and implant treatments

**Dental Education for children:** Children of non -teaching staff studying in SJDC can avail concession in the annual fee of BDS and MDS courses

**Canteen and Food Centre:** Access to mess and canteen facility is available to all faculties at subsidized prices.

**Health and fitness:** Gym facilities were available at free of cost to all non-teaching staff. SJDC organizes yoga and wellness programme for the entire faculty to ensure good health and fitness. Indoor and outdoor sports facilities are available to all staff. Spiritual support is also provided in the institution.

**Transport facility:** Free transport facility for non-teaching staff from predestined places is provided. Apart from fore mentioned welfare schemes the teaching and non-teaching staff are provided with timely promotion, increments and incentives.





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ST. JOSEPH DENTAL COLLEGE, ELURU IMMUNIZATION REGISTER								
S No.	NAME	BATCH	DOSE-1	SIGNATURE	DOSE-2	SIGNATURE	DOSE-3	SIGNATURE
42	Kavya Padmaja Battula	2019-20	7/8/19	Kavya	11/10/19	Kavya	10/2/20	Kavya
43	Kodali Gnanakumari	2019-20	7/8/19	Gnana	11/10/19	Gnana	10/2/20	Gnana
44	Kammaju Swathi	2019-20	7/8/19	Swathi	11/10/19	Swathi	10/2/20	Swathi
45	Kangala Lakshmi Pannina	2019-20	7/8/19	Pannina	11/10/19	Pannina	10/2/20	Pannina
46	Korada Sampath	2019-20	7/8/19	Sampath	11/10/19	Sampath	10/2/20	Sampath
47	Kose Pushpa latha	2019-20	7/8/19	Pushpa	11/10/19	Pushpa	10/2/20	Pushpa
48	Kota Harshitha	2019-20	7/8/19	Harshitha	11/10/19	Harshitha	10/2/20	Harshitha
49	Kotapati Priyanka	2019-20	7/8/19	Priyanka	11/10/19	Priyanka	10/2/20	Priyanka
50	Kumbha Hari priya	2019-20	7/8/19	Hari priya	11/10/19	Hari priya	10/2/20	Hari priya
51	Kunam Parvath Kumar Reddy	2019-20	7/8/19	Parvath Kumar Reddy	11/10/19	Parvath Kumar Reddy	10/2/20	Parvath Kumar Reddy
52	Laddika Lakshmi Durga Mani Jyothi	2019-20	7/8/19	Jyothi	11/10/19	Jyothi	10/2/20	Jyothi
53	Lavudya Sinisha	2019-20	7/8/19	Sinisha	11/10/19	Sinisha	10/2/20	Sinisha
54	Madala Soniyakaya	2019-20	7/8/19	Soniyakaya	11/10/19	Soniyakaya	10/2/20	Soniyakaya
55	Mandapati Sasivani	2019-20	7/8/19	Sasivani	11/10/19	Sasivani	10/2/20	Sasivani
56	Masimutku Vaishnavi	2019-20	7/8/19	Vaishnavi	11/10/19	Vaishnavi	10/2/20	Vaishnavi
57	Mekala Mania pavani	2019-20	7/8/19	Mania pavani	11/10/19	Mania pavani	10/2/20	Mania pavani
58	Minigala Venu	2019-20	7/8/19	Venu	11/10/19	Venu	10/2/20	Venu
59	Mohammad Habibulla shariq	2019-20	7/8/19	shariq	11/10/19	shariq	10/2/20	shariq
60	Mohammed Haji	2019-20	7/8/19	Haji	11/10/19	Haji	10/2/20	Haji
61	Mounika sangapalli	2019-20	7/8/19	Mounika	11/10/19	Mounika	10/2/20	Mounika
62	Mrudula PKA	2019-20	7/8/19	Mrudula	11/10/19	Mrudula	10/2/20	Mrudula

Sl. No.	UAN	Name as per		Wages				Contribution Remitted				Refunds	PMRPY / ABRY Benefit			Posting Location of the member
		ECR	UAN Repository	Gross	EPF	EPS	EDLI	EE	EPS	ER	NCP Days		Pension Share	ER PF Share	EE Share	
			O													
103	100757759016	V Swaroopa Rani	VEEMONDRA SWARUPA RANI	4,000	4,000	4,000	4,000	480	333	147	0	0	-	-	-	N.A.
104	100414323386	V.Sundaramma	VEEMPA SUNDARAMMA	4,000	4,000	4,000	4,000	480	333	147	0	0	-	-	-	N.A.
105	100757537384	V.Chanti Raju	VIPPARTHI CHANTIRAJU	6,000	6,000	6,000	6,000	720	500	220	0	0	-	-	-	N.A.
106	100757275504	V.Mary Jyothi	VUCHULA MARY JYOTHI	4,000	4,000	4,000	4,000	480	333	147	0	0	-	-	-	N.A.
107	100647095512	Y V Ramjee Siddardha	Y V RAMJEE SIDHARDH A	15,000	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.

Note:





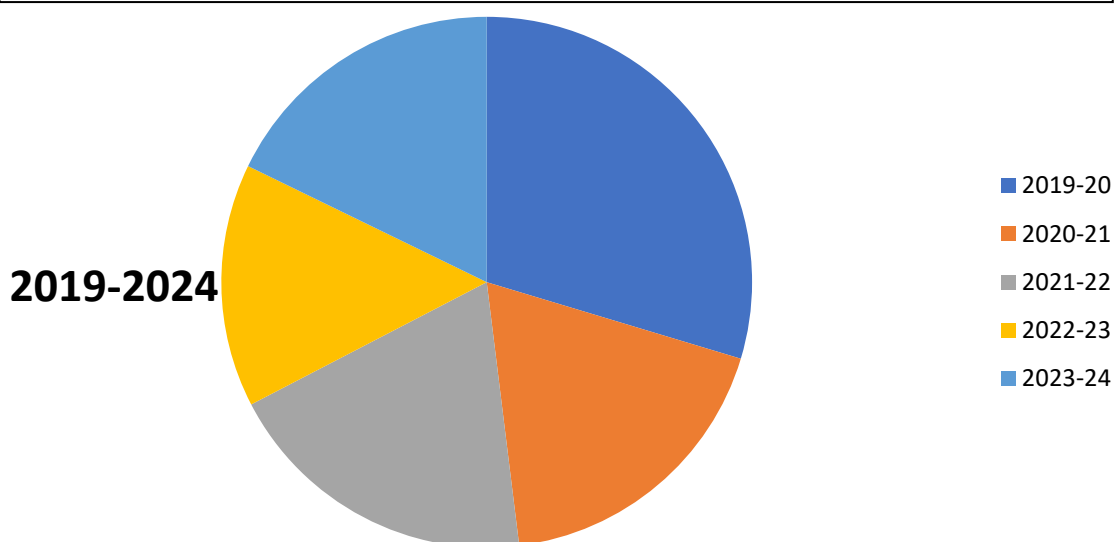
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## 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

PERCENTAGE OF TEACHERS WHO ATTENDED FACULTY DEVELOPMENT PROGRAMMES EACH YEAR





# St. JOSEPH DENTAL COLLEGE

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**St. Joseph Dental College**  
DUGGIRALA, ELURU  
(FOR PAYMENT) Date: 9/10/24

Paid to Shri Dr. Chakrapani nimmagadda

Rupees (in words) Two thousand one hundred fifty rupees

By Cheque No. Cash

On A/c of NAGOT  
HU  
SLEEV  
A RAJU

Debit to A/c of your signing location here  
2024.09.27 15:05:03+05'30'

Rs. 2150/-

Certified

Treasurer [Signature] Auditor [Signature] Receiver's Signature Chakrapani

**St. Joseph Dental College**  
DUGGIRALA, ELURU  
(FOR PAYMENT) Date: 16/09/24

Paid to Shri Dr. Galla Goutham

Rupees (in words) Six Hundred - forty Rupees

By Cheque No. Cash

On A/c of [Blank]

Debit to A/c of [Blank]

Rs. 640/-

Certified

Treasurer [Signature] Auditor [Signature] Receiver's Signature G. Goutham

## TO WHOMSOEVER IT MAY CONCERN

This is to certify that, Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years details are given below:

Academic year	2023-24	2022-23	2021-22	2020-21	2019-20
Number of teachers attending programs/workshops/seminars	45	31	34	26	28
Total Number of teachers	90	100	104	103	93



[Signature]  
PRINCIPAL  
NAGOT  
Dr. N. SLEEVA RAJU  
Principal at  
St. Joseph Dental College  
Duggirala, Eluru-534003  
Eluru Dt., A.P., IN  
2024.09.27 15:05:03+05'30'

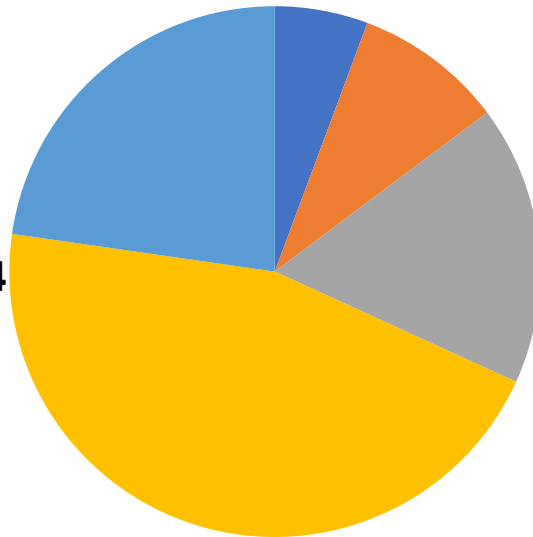


# St. JOSEPH DENTAL COLLEGE

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FINANCIAL SUPPORT PROVIDED IN RUPEES

2019-2024



- 2019-20
- 2020-21
- 2021-22
- 2022-23
- 2023-24



# St. JOSEPH DENTAL COLLEGE

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## Income & Expenditure Account for the year ended 31.03.2020

	For the Yr 31.03.2020 Rs.	For the Yr 31.03.2020 Rs.
<b>Direct Expenses</b>	<b>Direct Incomes</b>	
Consultancy Fee	9320 Bed Charge (G H)	57150
Esi Employer Contribution A/c	269055 Community Department Collections	14355
Medical Camp Exp	104533 Conservative Collections	2310710
Misc Expenses A/c	1003420 Foreign Donations received	4425061
PF Employer Contribution A/c	1141891 EHS Amount Received	191406
AFRC Registration Fee	144000 Lab Testing Charges	393805
Andhra Pradesh Private Medical & Dental Colleges Ma	1100000 O P FEE	5030
College Maintenance	2812566 Oral Surjory Collections	428430
Computer Maintenance A/c	178960 Ortho Collections	540575
Dental Council Of India	1300000 Pedio Collections	234430
Electrical Maintanence repairs	1144291 Perio Collections	381750
Fire Safety Maintanence	182350 Prostho Collections	728010
Garden Expences	71040 Sale of Drugs	161406
Salaries	70979742 X - Ray Charges	867460
Convocation Expenses A/c	564680 Hostel Receipts	11422759
Examination Expenses A/c	5624897 Interest on FD A/c	49179
Function Exp	241838 Interest on SB A/c	429885
Internal Audit Fees	395540 Rent Received	202550
NTR UHS Registration Fee	613526 Exam Fee A/c	1771726
Postage and Telephones	42976 M D S Tutuion Fee (NRI)	11203569
R & D Activities	6666803 M D S Tutuion Fee A/c	24465043
Statutory Audit Fee	190000 Alumini book contribution	261596
Staff Welfare Exp	Misc., Reciepts	3477504



# St. JOSEPH DENTAL COLLEGE

(A Post Graduate Dental Institute)  
Duggirala, ELURU – 534 003, Eluru Dt., A.P., IN

**6.3.3. Average number of professional development/ administrative training programmes organized by the Institution for teaching and non- teaching staff during the last five years (Continuing education programmes, entrepreneurship development programmes, Professional skill development programmes, Training programmes for administrative staff etc.,)**

- Professional development programs keep personnel up-to-date on topic knowledge in their areas of expertise.
- Our workers participate in numerous activities to stay up-to-date on current events.
- Our faculty participate in many programs to improve their teaching skills, including workshops, conferences, seminars, professional development networks, and individual and collaborative research.





# St. JOSEPH DENTAL COLLEGE

(A Post Graduate Dental Institute)

Duggirala, ELURU – 534 003, Eluru Dt., A.P., IN

## CIRCULAR

DATE: 18-05-2024

**SUBJECT:** Organization of “HEALTH AND YOGA” In the college.

We are pleased to organize HEALTH AND YOGA EVENT on 25-05-2024 in the college.

The program aims to gain knowledge about the benefits of yoga in maintaining physical and mental health, understand the role of yoga in stress management for dental professionals. We look forward for the active participation of staff and cooperation in making the program a success.

**DATE:** 25-05-2024

**VENUE:** St. Joseph dental college

**RESOURCE PERSON:** Pavana Sandhya

**PARTICIPANTS NUMBER:** 65

**ORGANIZING BY:**

Dr. N. Sleeveva Raju

To


All the HODs of Dental Departments,

Dispatch: As per standard dispatch list.

**Copy to:** Dr. N. Sleeveva Raju, Principal, SJDC

**Copy to:** Secretary & Correspondent, SJDC

**Copy to:** Administrator, SJDC



**Dr. N. SLEEVA RAJU**  
Principal  
St. Joseph Dental College  
Duggirala, Eluru-534 003  
Eluru Dist., A.P., INDIA



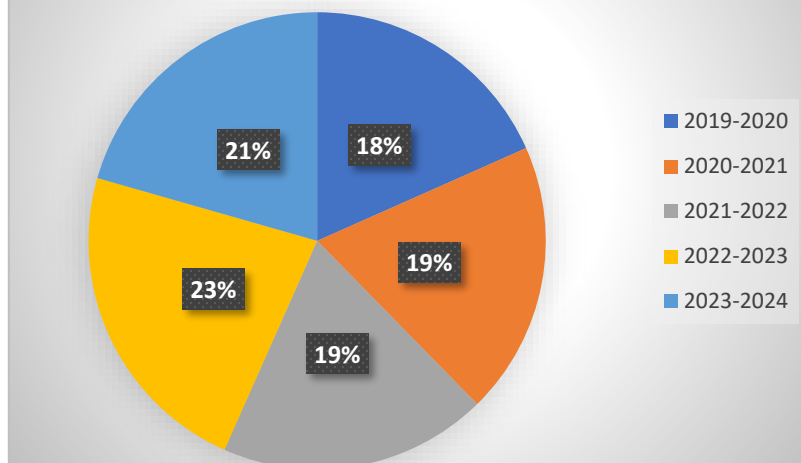


# St. JOSEPH DENTAL COLLEGE

(A Post Graduate Dental Institute)  
Duggirala, ELURU – 534 003, Eluru Dt., A.P., IN



## number of faculty attended



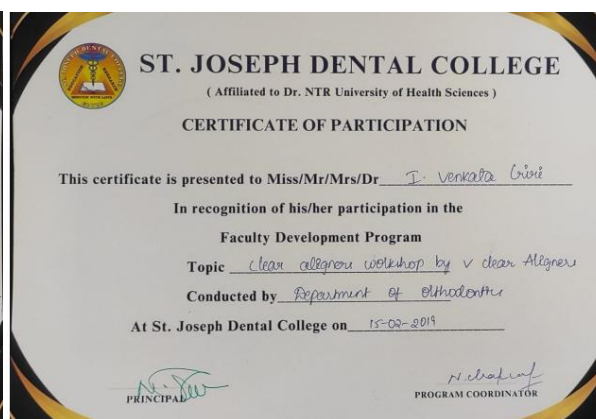
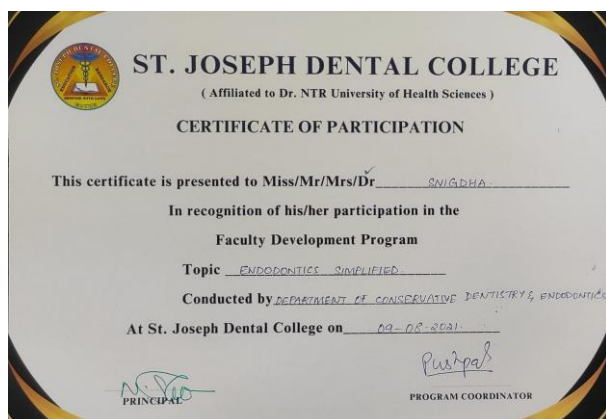
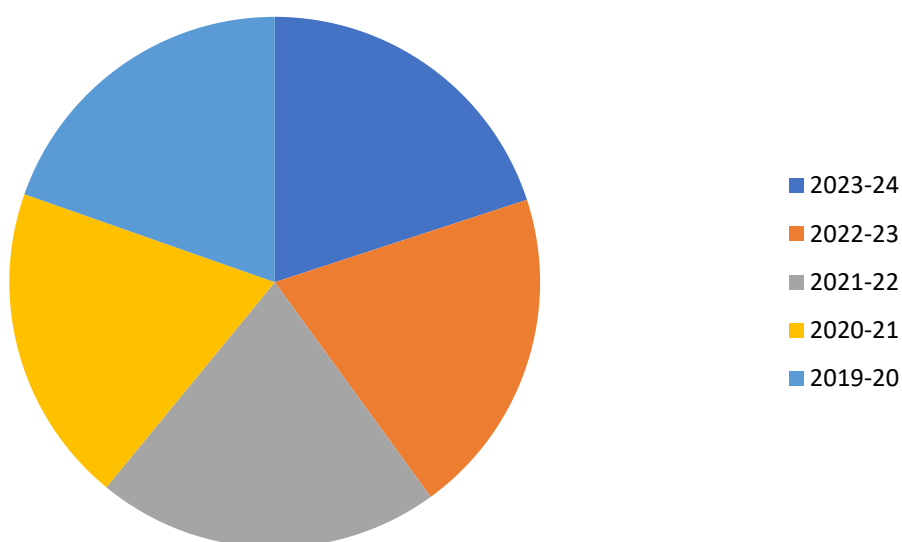


# St. JOSEPH DENTAL COLLEGE

(A Post Graduate Dental Institute)  
Duggirala, ELURU – 534 003, Eluru Dt., A.P., IN

## 6.3.4 FACULTY DEVELOPMENT PROGRAMMES (FDP) INCLUDING ONLINE PROGRAMMES (ORIENTATION / INDUCTION PROGRAMMES, REFRESHER COURSE, SHORT TERM COURSE ETC.)

Number of teachers who attended FDP







# St. JOSEPH DENTAL COLLEGE

(A Post Graduate Dental Institute)

Duggirala, ELURU – 534 003, Eluru Dt., A.P., IN

DR.N.SLEEVA RAJU,M.D.S


PRINCIPAL

## TO WHOMSOEVER IT MAY CONCERN

This is to certify that , number of teachers who have undergone Faculty Development Programmes including online programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course and any other course year-wise during the last five years details are given below:

Year	2023-24	2022-23	2021-22	2020-21	2019-20
Total number of teachers who have undergone Faculty Development Programmes	71	79	86	79	72
Total number of teachers	90	100	104	103	93



  
PRINCIPAL  
Dr. N. SLEEVA RAJU  
Principal  
St. Joseph Dental College  
Duggirala, Eluru-534 003  
Eluru Dist., A.P., INDIA



# St. JOSEPH DENTAL COLLEGE

(A Post Graduate Dental Institute)

Duggirala, ELURU – 534 003, Eluru Dt., A.P., IN

## 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Performance appraisal system forms an integral part of the smooth functioning and growth of any institution. It helps to boost employee engagement and productivity. SJDC has always been proactive in this front and has a mechanism in place for timely appraisals.

The appraisal system for the teaching staff comprises of

- Annual Self-appraisal form: Consists of a structured questionnaire which includes teaching activities, participation in teacher training/ faculty development programs /national and international conferences, research guidance to undergraduate students, scientific publications, research grants received and punctuality.
- The appraisal forms are assessed by the Principal and the report will be forwarded to the governing council for further decisions.
- The governing council's recommendations form the basis for faculty increments, promotions and any other incentives.

Performance appraisal system forms an integral part of the smooth functioning and growth of any institution. It helps to boost employee engagement and productivity. SJDS has always been proactive in this front and has a mechanism in place for timely appraisals.

The appraisal system for the teaching staff comprises of

Annual Self-appraisal form: Consists of a structured questionnaire which includes teaching methodologies adopted by the faculty (eg: Number of Theory & Practical classes taken; Methods applied for such teaching; Contribution to improve the teaching-learning process; Uploading e content to facilitate for future learning of students), participation in teacher training / faculty development programs / national and international conferences; research guidance to undergraduate students, scientific publications; research grants received; timely response to the circulars and notifications sent from the Principal and punctuality.

The Principal appoints a designated team which assesses / analyses the appraisal forms.

The team then proposes recommendations about individual faculty, to the Principal, for further decisions.

Such recommendations will form the basis for faculty increments, promotions and any other incentives.



# St. JOSEPH DENTAL COLLEGE

(A Post Graduate Dental Institute)

Duggirala, ELURU – 534 003, Eluru Dt., A.P., IN

ST. JOSEPH DENTAL COLLEGE, DUGIRALA

## Faculty Self-Appraisal Form

Name of the Faculty:

Designation:

Department:

### I) Teaching Activities:

Nature of Activity	API score allotted	Self-Appraisal score	Verified API score
Lectures taken v/s percentage of lectures allocated	100% compliance = 10 points		
Total No. of Lectures allocated:			
Total No. of Lectures Taken:			

### II) Participation in Teacher Training/Faculty Development Programs

No. of Programs attended	API score allotted	Self-Appraisal score	Verified API score
	4 Programs = 10 points (Participation in 1 Teacher Training Program & 3 Faculty Development Programs are Mandatory)		

### III) No. of Undergraduate students guided for Scientific Presentations in State/ National/International conferences

Name of the Student/ Title of Scientific Presentation/Event	API score allotted	Self-Appraisal score	Verified API score
	4 Presentations guided = 10 points		

### IV) No. of UG Student Research Projects Guided for UGSRS/STS program

Name of the Student/ Title of Research Project	API score allotted	Self-Appraisal score	Verified API score
	1 Research Project guided = 10 points		

### V) Scientific Papers published in Pubmed / Scopus / Web of Science / UGC CARE listed Journals

No of papers publishes (as first author) with their Link of the recognition in UGC enlistment of the Journal	API score allotted	Self-Appraisal score	Verified API score
	2 Publications = 10 points (2 Publications are Mandatory – Every additional publication will score 5 points)		

### VI) Ongoing & Completed Funded Research Projects

Title of the Research Project/ Name of the Funding Agency/ Amount of Grant received	API score allotted	Self-Appraisal score	Verified API score
	1 Funded Research Project = 10 points		

### VII) Submission of Research Proposals to Govt. Recognized / International Funding Agencies

Title of the Research Project/ Name of the Funding Agency	API score allotted	Self-Appraisal score	Verified API score
	2 Submitted Research Proposals = 10 points		

### VIII) Punctuality

Whether following the timings of the college	API score allotted	Self-Appraisal score	Verified API score
	100% compliance = 10 points		

### IX) In time Completion of Designated Activities (Duties in various college committees)

Nature of Activity	API score allotted	Self-Appraisal score	Verified API score
	100% compliance = 10 points		

### X) Number of National / International Conferences attended / presented:

Number of National/ International conferences attended / presented	API score allotted	Self-Appraisal score	Verified API score
	2 conferences attended = 5 points 1 presentation = 5 points		

Date:

Signature of the Faculty

(For office use)



# St. JOSEPH DENTAL COLLEGE

(A Post Graduate Dental Institute)

Duggirala, ELURU – 534 003, Eluru Dt., A.P., IN

The appraisal system for the non-teaching staff comprises of

- The parameters taken into consideration for appraisal of non-teaching staff are – Punctuality, Discipline, Neatness, Leave record, Behavior and relationship maintenance with superiors, colleagues and patients; Level of understanding of the allocated work; and Efficacy in executing the allotted work.
- Based on these parameters, monthly performance feedback forms will be obtained from the head of the department for the non-teaching staff working in their department.
- Monthly feedback forms will also be obtained from the supervisors, regarding the performance of the non-teaching staff.
- Both these forms for each non-teaching staff are assessed by the Principal for releasing of incentives.
- The governing council's recommendations form the basis for annual increments.

				Manager								Supervisor				Staff									
S.No	Dept	Category	Name	Obedience	Outside works	Other works	Behaviour	Skills (1-3)	Leaves Remaining	Leaves WON Rem	Lates remain ing	Permissions remain ing	Obedience 2	Behaviour with patients	Skills (1-3)	Co-ordination	Obedience 4	Staying full time in Dept	Wearing the uniform	Co-ordination 5	Behaviour with stud ets	Behaviour with staff	Skills (1-3)6	Total	Rating

The advantages of such appraisal system as adopted by the SJDS:

1. Performance linked initiatives: A good performing teaching / non-teaching staff, will receive incentives / encouragements.
2. Incentives for Research activities / Publications: Financial assistance is provided to the teaching faculty who regularly attends conferences and present scientific papers / posters; Achieve research grants; gain publications in reputed peer reviewed indexed journals as first author.



# St. JOSEPH DENTAL COLLEGE

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3. Involvement in decision making: Based on the proven competencies, the teaching faculty will gain importance to involve and contribute at the institute and university levels in the various committees.

The evidence of the success of this system reflects in the retention of the maximum number of teaching staff in our institute.



# St. JOSEPH DENTAL COLLEGE

(A Post Graduate Dental Institute)

Duggirala, ELURU – 534 003, Eluru Dt., A.P., IN

## 6.4 FINANCIAL MANAGEMENT AND RESOURCE MOBILIZATION

### 6.4.1 Institutional Strategies for mobilization of funds and the optimal utilization of resources

All activities undertaken by an organization to secure new and additional finances, human and material resources is covered under the resource mobilization policy. Inherent efforts to mobilize resources is the drive for organizational sustainability. It also involves making better use of and maximizing existing resources.

Income categories:

- The institution is self-financed, and income is generated mainly from tuition fees collected from the students.
- Income generated from dental clinics and laboratories also contribute to the income.
- Few contributions from philanthropic organizations also add to the total income.

Plan for Additional Resources:

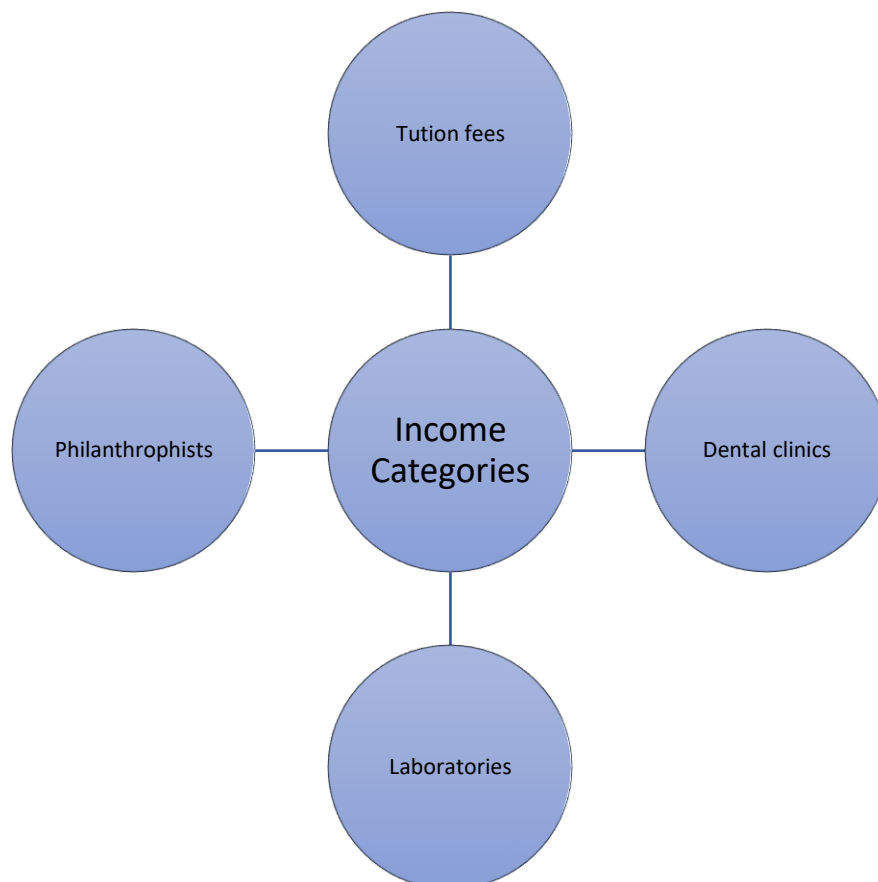
- Introduction of fellowship courses and increasing the number of skill enhancement programmes.
- Enhance the revenue generated in the dental clinics by mobilization of a greater number of patients through awareness programmes and better patient care.



# St. JOSEPH DENTAL COLLEGE

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Optimal Utilization of funds is ensured through following:

1. Every financial year starts with the drawing and estimation of a budget. The costs incurred in the prior year are taken into account for budgetary purpose, together with any new developments that are scheduled for the year. The governing body is asked to approve this.
2. Income and Budget: Institution's head tracks monthly expenditures, and any increase in costs is brought to the attention of the relevant departments.
3. The expenditure is broadly divided into:
  - a. Costs associated with establishment, including personnel and running costs for things like materials, electricity, upkeep, and repairs.
  - b. Capital expenditures for things like building infrastructure and dental equipment.
  - c. Expenses related to libraries, sponsorships of seminars and conferences publication incentives, community dental programs, and specialized equipment for research are examples of academic and research expenses.
4. New budgetary heads are only established when necessary.



# St. JOSEPH DENTAL COLLEGE

(A Post Graduate Dental Institute)  
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The organization makes sure the funds are utilized properly by conducting internal and external auditing procedures.

## 6.4.2 Institution conducts internal and external financial audits regularly

### Internal Audit

Internal Audit is an independent management function which involves a continuous and critical appraisal of the functioning of an entity with a view to suggesting improvements to strengthen the governing mechanism of the institute. Internal audit helps the management to take the right decisions about mobilization and utilization of funds, sources of income, utilization of the resource, compliance with laws etc. Books of Account are maintained digitally by TallyERP9 integrated accounting software, besides the maintenance of bills and vouchers, documents etc., in physical mode.

The salaries of the staff will be paid in accordance with their appointment and continued with the periodic increments. The payments will be made to the Professors, Teaching and Non-teaching staff after deducting for the statutory compliances such as Tax Deducted at Source, Professional Tax, EPF, ESI etc.

Budgetary arrangements will be made to procure the relative equipment, materials, consumables, etc., after obtaining the approval from the management.

Further, other administrative expenditures, such as Electricity Bills, Office Maintenance, Vehicles Maintenance etc will be paid on an actual basis as per the approval received from the controlling authorities in the institute.

The Sources of Income of the institute is mainly from the Fee Collections from the students, Hostel Fee, Consultation, and treatment charges collected from the patients in the dental clinic. In this aspect the Fee Collections from the students are made as per the norms fixed by the Government and the management has no scope for intervention. The other items such as hostel fee from the students, treatment charges from the patients are incidental amounts collected at concessional rates just to support the actual expenditure incurred. The Institution has been granted exemption U/s





# St. JOSEPH DENTAL COLLEGE

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12A of the Income-tax Act, 1961 and therefore, the books of account shall be audited by the Chartered Accountants, and further the surplus funds if any will be deposited in the Banks, Mutual Funds, Specified Investments as mentioned in the Income Tax Act, 1961. The Management in compliance with the provisions keeps the funds with the Banks and other approved investments. The income accrued or earned thereon is shown as other income in the financial statements.

**RAMBABU & CO.,**  
CHARTERED ACCOUNTANTS

Phone : 23311587  
23318152  
Fax : 23397182

## INTERNAL AUDIT REPORT FOR THE PERIOD 1 APRIL 2023 TO 31 MARCH 2024

To,  
The Governing Body Members,  
St. Joseph Dental College,  
(Managed by VDMC TRUST)  
Duggirala, Eluru, Andhra Pradesh 534003

We have audited the vouchers and records of St. Joseph Dental College (Sponsored by VDMC TRUST), at College Premises, Duggirala, Eluru, West Godavari District, Andhra Pradesh for the period 01.04.2023 to 31.03.2024. In carrying out the audit we have given emphasis on introducing systems and procedures to enable the Institution carry on the operations in a smooth way with better internal control systems. However, the clerical errors which were rectified then and there during the course of our audit and other matters, which in our opinion are not material, have not been dealt with in this report.

The following are various areas where more emphasis is laid out for the purpose of verification:

1. Fee receivables from UG and PG Students
2. Scholarships receivables for eligible students
3. Accounting for fixed assets addition
4. Stipend payments
5. Account payables
6. Treasury management
7. Statutory compliance - TDS, PF, ESI, PT etc.,

We believe that the given recommendations shall improve the existing controls. Further we hope that these recommendations are implemented as early as possible. We thank the management for their cooperation in conduct of his audit. Should there be any clarifications the management is free to revert to us.

Thanking you,  
Regards,

Rambabu and co  
Chartered Accountants  
FRN: 0026765

Ravikumar N V Kilarapu  
Partner  
M No 255088



*N. Sreeva Raju*  
**Dr. N. SREEVA RAJU**  
Principal  
St. Joseph Dental College  
Duggirala, Eluru-534 003  
Eluru Dist., A.P., INDIA

**RAMBABU & CO.,**  
CHARTERED ACCOUNTANTS

Phone : 23311587  
23318152  
Fax : 23397182

## INTERNAL AUDIT REPORT

To,  
The Governing Body  
Members, St. Joseph Dental  
College, (Managed by VDMC  
TRUST)  
Duggirala, Eluru, West Godavari District, Andhra Pradesh

We have conducted the internal audit of St. Joseph Dental College (Sponsored by VDMC TRUST), Duggirala, Eluru, West Godavari District, Andhra Pradesh for the period 01.04.2023 to 31.03.2024. The Scope of the internal audit was checking the efficiency & effectiveness of the internal controls and verification of related records.

In carrying out the internal audit we have given emphasis on introducing systems and procedures to enable the Institution carry on the operations in a smooth way with better internal control systems.

### Observations:

Books are accounted in Tally ERP9 Software

Day book is computerized which has helped reduce time and extra work of Accountant, the software used here for accounting is original version of Tally. Day to day Accounting is yet to be made practical but there is improvement and attempt is seen to make day to day accounting is viable. The Financial transactions recorded, are supported by appropriate documentation

### Statutory / legal matters:

The institution has income tax exemption certificate issued u/s 12A

Lah register is available. Advised to maintain addition and deletion records properly.

Further the clerical errors which were rectified then and there during the course of our audit and other matters, which in our opinion are not material, have not been dealt with in this report.

The following are various areas where more emphasis is laid out for the purpose of verification:

1. Fixed Assets verification.
2. Accounts receivable
3. Account payables
4. Treasury management
5. Students Register

Thanking you,  
Regards,

Rambabu and co  
Chartered Accountants  
FRN: 0026765

Ravikumar N V Kilarapu  
Partner  
M No 255088



*N. Sreeva Raju*  
**Dr. N. SREEVA RAJU**  
Principal  
St. Joseph Dental College  
Duggirala, Eluru-534 003  
Eluru Dist., A.P., INDIA

#B-3-1090/1/A, Pancom Chambers, Raj Bhawan Road, Somajiguda, Hyderabad - 500 082.

E-mail : rambabuaudco@gmail.com

Branch Office : #24A-5-17 E.G.Towers, Tikkana Somayaj Street, Ashok Nagar, Eluru - 2. Ph : 08812-224944

#B-3-1090/1/A, Pancom Chambers, Raj Bhawan Road, Somajiguda, Hyderabad - 500 082.

E-mail : rambabuaudco@gmail.com

Branch Office : #24A-5-17 E.G.Towers, Tikkana Somayaj Street, Ashok Nagar, Eluru - 2. Ph : 08812-224944

## External/statutory audit:

The Institute has been promoted by VDMC TRUST and it is the activity of the society. Therefore, the books of account in respect of the society and institute are combined and presented for the statutory audit. The auditors in their process examine the Management Functions of design, implementation and maintenance of adequate internal financial controls that were operating effectively for ensuring the orderly and efficient conduct of its business, including adherence to society's policies, the safeguarding of its assets, the prevention and detection of frauds and errors, the accuracy and completeness of the accounting records, and the timely preparation of reliable



# St. JOSEPH DENTAL COLLEGE

(A Post Graduate Dental Institute)

Duggirala, ELURU – 534 003, Eluru Dt., A.P., IN

financial information. Auditors further verify the audit evidence, arithmetical accuracy and compliance of the statutory requirements and issue the audit report for each financial year.

## 6.4.3 Funds / Grants received from government/non-government bodies, individuals, philanthropists during the last five years (not covered in Criterion III)

YEAR	2023-24	2022-23	2021-22	2020-21	2019-20
Total Grants received from government/nongovernment bodies, individuals, philanthropists				158.84 LAKHS	

Prot.N°: 8010205/GTM/SP

Roma, 05 giugno 2020

Progetto N°: <b>67/2020</b>	<i>(da citare sempre per ogni tipo di comunicazione)</i>	
Denominazione progetto: <b>Poltrone odontoiatriche per il St. Joseph's Dental College di Duggirala</b>		
Paese di intervento: <b>Duggirala - INDIA</b>		
Totale del finanziamento approvato: <b>€ 106.808,00 in un'unica tranche</b>		
	IS	Importo
	1	€ 106.808,00
		Valore
		10 giugno 2020

Rev. di:

sono particolarmente lieto di informarLa che la Conferenza Episcopale Italiana, attraverso il Comitato per gli Interventi Caritativi a favore del Terzo Mondo, dopo un attento esame della documentazione da Lei presentata ha deciso di concedere un contributo al Suo Progetto, solo per 50 Elettive Dental Chair, per un totale di € 106.808,00.  
L'intera somma sarà versata con valuta 15/06/2020 sul conto corrente n. 154701000008118 IBAN: IOBANIBIA67154701000008118, presso Indian Overseas Bank, Xavier Nagar Branch - Xavier Nagar, Eluru, West Godavari District, A.P. 534007 (India), intestato a V.D.M.C. TRUST.  
E' necessario conservare presso il Suo ufficio amministrativo l'originale di tutti i giustificativi (non sono ammesse autocertificazioni) connessi al progetto ed allegarne sempre copia ai rendiconti.  
Entro tre mesi dalla conclusione del progetto dovrà essere presentata una relazione conclusiva ed un documentato rendiconto (come da "Guida alla rendicontazione" consultabile sul sito [www.chiesacattolica.it/sicim](http://www.chiesacattolica.it/sicim)).  
E' obbligatorio rendere noto che il progetto è stato finanziato con i fondi dell'Emilia della Chiesa Cattolica Italiana.

Gradisca l'augurio di ogni bene nel Signore.

Guastiero Card. Bassotti  
Presidente

Reversando  
Nati Fr. George  
St. Joseph Dental College  
Duggirala  
Eluru 534 004 W. G. Dt. - AP  
INDIA

ST. JOSEPH DENTAL COLLEGE  
(A Post Graduate Dental Institute)  
Duggirala, ELURU – 534 003, Eluru Dt., A.P., INDIA  
Income & Expenditure Account for the year ended 31.03.2021

For the Yr  
31.03.2021 Rs.

For the Yr  
31.03.2021 Rs.

Direct Expenses	Direct Incomes
College Administration Expenses	1426290 Bed Charge (G H)
Consultancy Fee	16500 Conservative Collections
Esi Employer Contribution A/c	209997 Foreign Donations received
Misc Expenses A/c	430915 EHS Amount Received
PF Administration Charges	47218 Lab Testing Charges
PF Employer Contribution A/c	744160 Oral Surgery Collections
Andhra Pradesh Private Medical & Dental Colleges Ma	621000 Ortho Collections
APSWREIS	20930 Pedia Collections
College Maintenance	1270704 Porto Collections
Computer Maintenance A/c	141465 Prosthodontic Collections
Dental Council Of India	18000 X - Ray Charges
Electrical Maintenance repairs	377821 Admission Fee
Fire Safety Maintenance	377000 Basic Life Science Training Fee
Garden Expenses	145120 Hostel Receipts
Stipend Paid/ Exp	16320001 Interest on SB A/c
Salaries	56311231 Rent Received
Convocation Expenses A/c	518705 Exam Fee A/c
Examination Expenses A/c	5820058 Games Sports A/c
FAEA - Foundation for Academic: Exc & Access	178000 M D S Tuition Fee (NRI)
Function Exp	370116 M D S Tuition Fee A/c
Inspection Expenses A/c	56670 Misc., Receipts
Internal Audit Fees	240000 NRI Tuition Fee A/c
NTR UHS Registration Fee	2063933 Stores Receipts
Postage and Telephones	4660 Tuition Fee_BDS
R & D Activities	5286509 Library Collection A/c
Statutory Audit Fee	175000 Material Fee
Staff Welfare Exp	843456 Interest Income FCA
Dental material and Consumables A/c	7370507 Alumni contribution
Hospital Maintenance A/c	187876
g/h/boys Hostel Expenses A/c	835595
Interest on Cc A/c	1326464
Interest on Term Loans	1804156
Interest on Vehicle Loan	142969
Administrative Expenses	4736
Advertisement	10000
Bank Charges & loan renewal charges	109796
Charity A/c	122700
Commission	280375
Diesel & Petrol	3025515
Electricity Charges	2123923
Games & Sports	253015
Insurance A/c	81849
Interest on Tds	18680
Printing & Stationary A/c	631140
Property Tax Paid A/c	196481
Repairs & Maintenance A/c	587436
Telephone and Internet Charges A/c	120027
Traveling Expenses	111378
Vehicle Maintenance A/c	409093
Interest & Penalties A/c	1970
Depreciation	19040218
Excess of income over Expenditure	21116014

Total Expenditure

146710200 Total Income

146710200





# St. JOSEPH DENTAL COLLEGE

(A Post Graduate Dental Institute)  
Duggirala, ELURU – 534 003, Eluru Dt., A.P., IN

## 6.5 INTERNAL QUALITY ASSURANCE

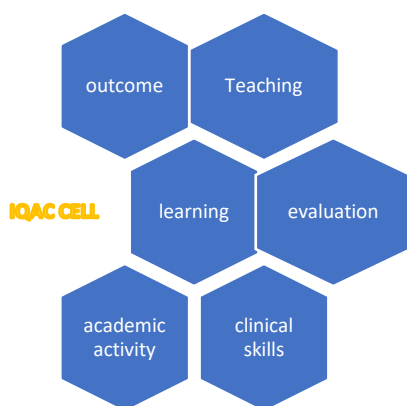
### 6.5.1. Institution has a streamlined Internal Quality Assurance Mechanism

- ✓ INTERNAL QUALITY ASSURANCE CELL IQAC was established by the Correspondent, Rev. Fr. Mosses. G, in 2023.
- ✓ The IQAC operates for a 3-year term, continuing until reconstitution.
- ✓ It conducts periodic reviews of committee activities and assesses their performance.

#### objectives

- Evaluating departmental practices and overseeing quality measures. Department heads serve as iqac members, with attendance and participation expected at all discussions.
- Encompasses members of administrative staff and student representatives.
- Ensures comprehensive academic oversight and quality enhancement across the institution.

#### ROLES AND RESPONSIBILITIES OF INTERNAL QUALITY ASSESSMENT CELL



- ✚ Feedback reports on different activities inside the institution
- ✚ Quality of screening and treatment in community outreach settings.
- ✚ Improve the standards of library resources and encourage greater use of them by academic staff and students.
- ✚ Committees reports and offers recommendations for achieving success in cultural and athletic endeavours.
- ✚ Improved sterilization, infection control, and patient care delivery.
- ✚ Fosters a culture of research among the students.
- ✚ Keeps an eye on scientific publications, grants from different funding organizations, and faculty research quality

The Dental Education Cell's (DEC) scientific programs are subject to quality control oversight by IQAC.



# St. JOSEPH DENTAL COLLEGE

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Duggirala, ELURU – 534 003, Eluru Dt., A.P., IN

- Hosts seminars and workshops on quality-related topics.
- Preparation for accreditation by several authorities.
- The current mous and makes recommendations for fresh partnerships.
- Infrastructure facility maintenance and upgrades recommendations.

## INTERNAL QUALITY ASSESSMENT CELL

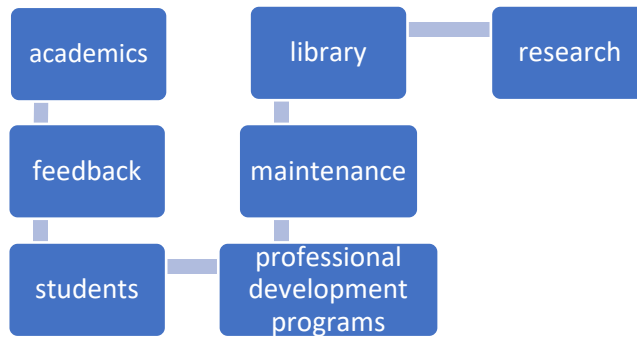
Sl. No		NAME	DESIGNATION
1	Chairperson	Dr. Sleeva Raju. N.	Principal
2	Member of Management	Rev. Fr. Moses. G.	Secretary & Correspondent
3	Member of Management	Rev. Fr. P. Bala	Vicar General of Eluru Diocese
4	Co-Ordinator	Dr. Anuradha. A.	Vice principal (Academics)
5	Member	Dr. Muthyala Pavan Sandhya	Professor & HOD
6	Member	Dr. Aron Arunkumar Vasa	Professor & HOD
7	Member	Dr. M. Srinivasa Raju	Professor & HOD
8	Member	Dr. Vamsi Krishna Reddy. D.	Professor & HOD
9	Member	Dr. Srinidhi. V.B.	Professor & HOD
10	Member	Dr. Aravind Kumar. P.	Professor & HOD
11	Member	Dr. Chakrapani. N.	Professor & HOD
12	Member	Dr. Sitarama Prasad Kasina	Professor & HOD
13	Members of Administrative staff	Mr. Kuraku Murali Krishna	Office Admin
14	Members of Administrative staff	Mr. Y.V. Ramji Siddhartha	Human Resource Manager
15	Members of Administrative staff	Mr. K.N.V. Ravi Kumar	Internal Auditor
16	Student Member	PG representative – Male -1	
17	Student Member	PG representative – Female -1	
18	Student Member	UG representative – Male -1	
19	Student Member	UG representative – Female -1	
20	Stakeholder	S. Joseph	Parent
21	Stake holder	Kothapalli Lalitha Kumari	K. Venkateswara Rao

## INTERNAL QUALITY ASSURANCE CELL



# St. JOSEPH DENTAL COLLEGE

(A Post Graduate Dental Institute)  
Duggirala, ELURU – 534 003, Eluru Dt., A.P., IN



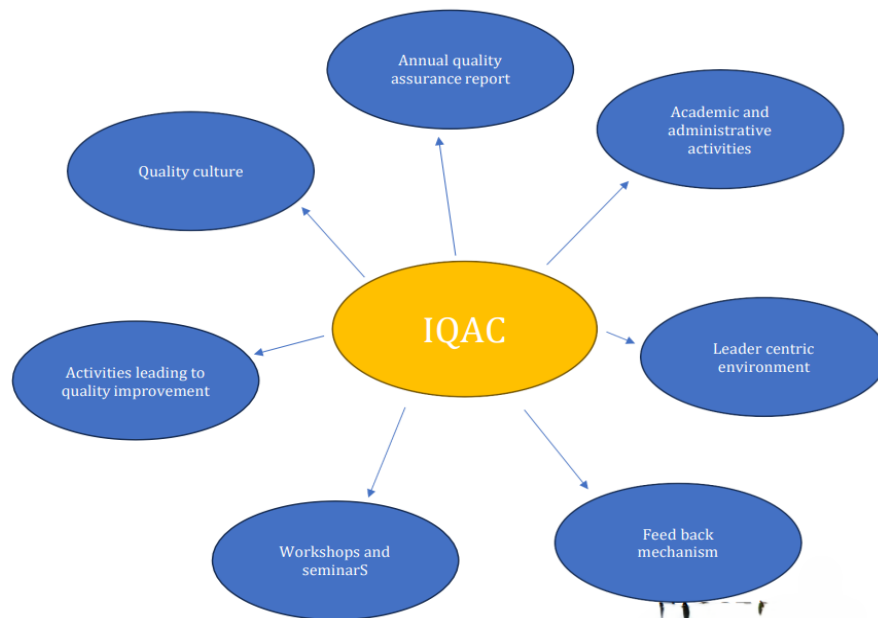
Meeting on 10.11.2023

Meeting on 15.02.2024

Agenda:

- To welcome all members of IQAC.
- To discuss the objectives & functions of IQAC.
- Vote of thanks.

## STRUCTURE AND MECHANISM OF INTERNAL QUALITY ASSURANCE





# St. JOSEPH DENTAL COLLEGE

(A Post Graduate Dental Institute)  
Duggirala, ELURU – 534 003, Eluru Dt., A.P., IN

## 6.5.2 Average percentage of teachers attending programs/workshops/seminars specific to quality improvement in the last 5 years.

